

ARCHITECTURAL & LANDSCAPING ALTERATION REQUEST FORM

Heatherbrook Homeowner’s Association, Inc.

Name: _____

Address: _____

Phone - Home: _____ Work: _____

Please state as concisely as possible the nature of the request to be considered. Include all proposed exterior additions and landscaping changes for which approval must be obtained. Cite any architectural guidelines which may be relevant to the Board of Directors' decision.

Description and Specifications:

Use other side for sketch or submit a separate page with plans.

Work to be completed by: _____. If a contractor will be performing the work, the insurance certificate of liability must be submitted as part of this request. The homeowner is responsible for the entire installation, maintenance, and upkeep (replacement, insurance, etc.) for the above request. If approved, this request will be made part of any agreement of sale that I/we may enter into, for the aforementioned unit. If any local building permits are applicable, it will be my/our responsibility to secure those permits (All unit owners must sign request form below).

Signature(s): _____ Date: _____

Forward completed form to: Heatherbrook Homeowner’s Association, Inc.

Approval: Approved as Noted _____ Disapproved/Resubmit _____

Board Signature: _____ Date: _____